

Lokmanya Tilak Jankalyan Shikshan Sanstha's
PRIYADARSHINI BHAGWATI COLLEGE OF ENGINEERING

Internal Quality Assurance Cell

Date: 12/06/2023

Dr. (Mrs.) A. R. Chaudhari

IQAC Coordinator

Ref. No: PBCOE/IQAC/2023-24/Meeting no-1

NOTICE

All IQAC committee members are requested to attend a meeting on 15/06/2023 at 2.00 pm in IQAC chamber to discuss the various administrative, academic, co curricular and extracurricular activities for quality enhancement of teachers and students.

Agenda for the meeting:

- Approval of minutes of meeting held on 13/03/2023 and action taken report
- Review of activities carried out in 2022-23
- Planning of academic year 2023-24
- Conduction of academic and administrative audit
- Waste management, rain water harvesting & Conduction of green audit ,electric audit and environment audit.
- SSR preparation and Documentation for NAAC Cycle 2
- Setting up of kart innovation Workshop in campus
- NIRF submission
- Planning of T &P activities
- Review of Academic policy
- NPTEL courses registration by faculty and students
- Ratification of various committees, its role and responsibilities
- Induction and orientation program and Bridge Course for first year
- Review of implementation of new teaching scheme for 7th and 8th Semester
- Conduction of certificate, diploma and bridge courses.
- Submission of Application to RTM Nagpur University for merger of Priyadarshini polytechnic, increase in intake of CSE and closure of M.Tech courses,



Dr. (Mrs.) A. R. Chaudhari
(IQAC Coordinator)

Copy to:

Principal and Chairperson IQAC
All HOD (CSE/IT/EC/CIVIL/MECH)
All IQAC committee members
Registrar



















Lokmanya Tilak Jankalyan Shikshan Sanstha's
PRIVADARSHINI BHAGWATI COLLEGE OF ENGINEERING

**Internal Quality Assurance Cell
Academic Session 2023-24
Meeting No. 1
Minutes of Meeting**

Meeting of members of IQAC Committee was held under the Chairmanship of Principal Dr.N.K.Choudhari to discuss the progress of various activities in the last Academic Session and implementation of new strategies for quality enhancement from academic session 2023-2024.

Date: 15 June 2023

Time:2.00 pm

Venue:Conference Room

Meeting was attended by the following members:

Sr No	Category	Name	Designation
1	Principal	Dr. N. K. Choudhari	Chairperson
2	Local Society	Dr. M P Singh, Principal, Priyadarshini College of Engineering, Nagpur	Member
3	Industry	Mr. Deepak Dhote, Operations Manager, IT Networkz Nagpur	Member
4	Parent	Mr. Prashant Malvi	Member
5	Alumni	Mr. Atul Palandurkar, Ancyber Pvt Ltd., Pune.	Member
6	Student	Mr. Anant Jain	Member
7	Teachers	Dr. M. S. Chaudhari, HoD, IT	Member
8		Mr. S. M. Pimpalgaonkar, HoD, Mech	Member
9		Dr. R. N. Patil, HoD, Civil	Member
10		Dr. (Ms.) D M Kate, HoD, EC	Member
11		Mr. K. N .Hande, HoD, CSE	Member
12		Dr. P. M. Palkar, Training and Placement officer	Member
13		Ms. U. V. Gaikwad, Asstt. Prof.	Member
14		Dr. S. P. Daf, Asstt. Prof.	Member
15	Administration	Mr. S. Khedikar, Registrar	Member
16	Coordinator	Dr. Mrs. A. R. Chaudhari, Dean Academics	Coordinator

Agenda for the meeting:

- Approval of minutes of meeting held on 13/03/2023 and action taken report
- Review of activities carried out in 2022-23
- Planning of academic year 2023-24
- Conduction of academic and administrative audit
- Waste management, rain water harvesting & Conduction of green audit ,electric audit and environment audit.
- SSR preparation and Documentation for NAAC Cycle 2
- Setting up of kart innovation Workshop in campus
- NIRF Data
- Planning of T &P activities
- Review of Academic policy
- NPTEL courses registration by faculty and students
- Ratification of various committees, its role and responsibilities
- Induction and orientation program and Bridge Course for first year
- Installation of Electoral Literacy club at college level
- Review of implementation of new teaching scheme for 7th and 8th Semester
- Conduction of certificate, diploma and bridge courses.
- Submission of Application to RTM Nagpur University for merger of Priyadarshini polytechnic, increase in intake of CSE and closure of M.Tech courses,

The meeting started with a welcome note by IQAC coordinator Dr. (Mrs.) A.R. Chaudhari.

The following points were discussed in the meeting and necessary steps are proposed for effective implementation:

1. Minutes of previous meeting held on 13/03/2023 was approved by all the members. The IQAC Coordinator presented the action taken report.
2. Review of various academic, co-curricular, extracurricular and administrative activities carried out in the academic session 2022-23 was taken.
3. IQAC Coordinator Dr. (Mrs.) A. R Chaudhari briefed about the various new initiatives to be followed by the institute from the academic year 2023-24
4. The Academic audit is to be conducted for the session 2022-2023. The responsibility has been given to IQAC coordinator Dr. (Mrs.) A.R. Chaudhari and HOD I.T. Mr. M.S. Chaudhari.
5. It has been decided to review the existing waste management and rain water harvesting system of college. Mr. T.R. Patil, Assistant Professor in Civil Engineering department is entrusted with the responsibility to upgrade the the existing system. It has been decided to conduct green audit, Electric audit and environment audit of college campus.

6. It has been decided to complete the SSR and the required Documentation for NAAC Cycle 2 and to upload IIQA in the month of July 2023

7. The data uploading on the NIRF portal is to be done on and the task is assigned to Dr.(Ms.) R. A. Nandanwar, Assistant Professor in First year Department.

8. The T & P incharge Dr. P.M. Palkar briefed about various T &P activities carried out in the session 2022-23. Almost 91 students got placement this year. Few students have completed Microsoft Certification. To develop student aptitude and to make them campus ready CRT of 102 Hrs. has been conducted in the month of February 22 which was attended by 95 students. Few orientation programmes were conducted for students who wish to pursue MS from other countries. All members showed concern for the placement in reputed companies with good package. It has been observed that communication skills is the major challenge faced by the students. Dr. P.M. Palkar along with the heads and Dean to prepare a plan for various activities for improvement in communication skills of students.

9. The Academic policy for the session 2022-2023 was discussed by Dean Academics Dr. (Mrs.) A. R. Chaudhari. It has been unanimously decided to make some changes in the Academic Policy as per the new teaching scheme.

10. As per our previous academic policy, weightage will be given to NPTEL certification courses, paper presentations and publication in conferences and journals by students.

Prof. K.N. Hande, College Incharge of NPTEL certification courses briefed about the various faculty wise and interdisciplinary NPTEL courses. He also briefed about the registration procedure to be followed by faculty and students. Principal Dr. N.K. Choudhari encouraged all the heads to motivate their faculty and students for NPTEL certification.

11. IQAC will Ratify and approve various academic and administrative committees along with their roles and responsibilities viz: Internal Complaint committee, Anti ragging, Students cell, NSS, R&D, Library, Training and placement, Women cell, Grievance redressal, IPR, Academic monitoring Committee, Cultural and Sports, code of conduct etc

12. As per the new AICTE guidelines and our routine practice it has been decided to conduct Induction and orientation program for newly admitted first year students. First Year Coordinator, Dr. (Mrs.) A.R. Chaudhari will prepare the detailed schedule of Induction Program and discuss with the Principal Dr. N.K. Choudhari.

13. It has been decided to install Electoral Literacy club so as to educate students about their voting rights and to register maximum students above age of 18 years in the voters list. Responsibility is given to Ms. V. M. Atkari, Assistant Professor, Humanities Department.

14. As per the guidelines of RTM Nagpur University the new teaching scheme is to be implemented for B.Tech. VII and VIII Semester from the Academic session 2023-24. All Heads of the department are instructed to check the availability of teachers. All heads will make the necessary preparation for implementation of new teaching scheme with respect to teaching Load, Faculty Requirements, purchase of new equipments and books.

15. It has been decided to Conduct various online/offline certificate, diploma and bridge courses on the recent topics. The HODs should assign the responsibility to faculty members of the department and prepare the the course content and schedule and communicate with students.

16. As per the guidelines of management it has been resolved to Submit application to RTM Nagpur University for merger of Priyadarshini polytechnic, increase in intake of CSE and closure of M.Tech courses,

Principal Dr.N.K.Choudhari concluded the session and stressed on the need of various measures for quality improvement. The meeting ended with a formal vote of thanks proposed by IQAC coordinator Dr.(Mrs.)A.R.Chaudhari.

Prepared and circulated by



Dr.N.K.Choudhari
Principal & IQAC Chairperson
Principal

Priyadarshini Bhagwati College of Engg.
Umred Road, Nagpur.



Dr. Mrs. A. R. Chaudhari
IQAC Coordinator
IQAC Coordinator
Priyadarshini Bhagwati College of Engg.
Umred Road, Nagpur.

Copy to:

All HOD (CSE/IT/EC/CIVIL/MECH)
All IQAC committee members



Lokmanya Tilak Jankalyan Shikshan Sanstha's
PRIYADARSHINI BHAGWATI COLLEGE OF ENGINEERING

Internal Quality Assurance Cell
Academic Session 2023-24
Action Taken Report
Minutes of Meeting dated 15/06/2023

Agenda	Action Taken
● Approval of minutes of meeting held on 13/03/2023 and action taken report	Minutes of previous meeting held on 13/03/2023 was approved by all the members. The IQAC Coordinator presented the action taken report.
● Review of activities carried out in 2022-23	Review of various academic, co-curricular, extracurricular and administrative activities carried out in the academic session 2022-23 was taken and various new activities are planned for 2023-24.
● Planning of academic year 2023-24	IQAC Coordinator Dr. (Mrs.) A. R Chaudhari prepared the academic schedule for all the semesters of 2023-24 and circulated to all HoDs and Portfolio incharges.
● Conduction of academic and administrative audit	The responsibility of Academic audit for 2022-2023 has been completed by IQAC coordinator Dr. (Mrs.) A.R. Chaudhari and HOD I.T. Dr.. M.S. Chaudhari along with IQAC team
● Waste management, rain water harvesting & Conduction of green, electric audit and environment audit.	Dr.T.R. Patil, Assistant Professor in Civil Engineering department has reviewed Waste management and rain water harvesting facility of the institute and suggested some upgradation. The process of conducting green audit, Electric audit and environment audit of college campus has been initiated.
● SSR preparation and the required Documentation for NAAC Cycle 2 and to upload IIQA	SSR preparation and documentation process has been completed and IIQA has been uploaded and submitted on 29 th September 2023.
● NIRF Data	Dr.(Ms.) R. A. Nandanwar, Assistant Professor in First year Department.has started data collection for NIRF.
● Planning of T &P activities	T & P Coordinator Dr..P.M. Palkar has planned various activities such as Expert talks from industry personal, internship programme, CRT and Resume writing, Mock interviews etc.
● Review of Academic policy	Few changes were made in the existing Academic Policy from the session2023-2024 as per the new teaching scheme of RTMNU.

● NPTEL courses registration by faculty and students	Few faculty members and students have registered for NPTEL courses
● Ratification of various committees, its role and responsibilities	Modification have been made in the various committees
● Induction and orientation program and Bridge Course for first year	Induction and orientation program has been successfully conducted in the month of August 2023
● Installation of Electoral literacy club at College level	Electoral literacy club has been installed at College level in the month of September 2023 and Yuva ambassadors are appointed and voters awareness workshops has been conducted
● Review of implementation of new teaching scheme for 7 th and 8 th Semester	New teaching scheme has been reviewed by Dean and Heads and the necessary faculty requirement and Lab requirement was communicated.
● Conduction of certificate, diploma and bridge courses.	Heads and faculty members conducted few certificate courses for the students of their department.
● Submission of application to RTM Nagpur University for merger of Priyadarshini polytechnic, increase in intake of CSE and closure of M.Tech courses,	Application has been submitted to RTM Nagpur University for merger Priyadarshini Polytechnic and closure of M.Tech.courses in July 2023 and for increase in intake of CSE branch by 60 in the month of October 2023

Dr.N.K.Choudhari
Principal & IQAC Chairperson

Principal

Priyadarshini Bhagwati College of Engg
Umred Road, Nagpur.

Dr. Mrs. A. R. Chaudhari

IQAC Coordinator

IQAC Coordinator

Priyadarshini Bhagwati College of Engg.
Umred Road, Nagpur.

Lokmanya Tilak Jankalyan Shikshan Sanstha's
PRIYADARSHINI BHAGWATI COLLEGE OF ENGINEERING

Internal Quality Assurance Cell

Dr. (Mrs.) A. R. Chaudhari

IQAC Coordinator

Ref. No: PBCOE/IQAC/2023-24/Meeting no-2

Date: 20/11/2023

NOTICE

All IQAC committee members are requested to attend a meeting on 23/11/2023 at 2.00pm in the IQAC room to discuss the various administrative, academic, co curricular and extracurricular activities for quality enhancement of teachers and students .

Agenda for the meeting:

- Approval of minutes of meeting held on 15/06/2023 and action taken report
- Submission of SSR
- Conduction of AMRUTUM annual social gathering
- Organization of Conference /STTP/FDP
- Conduction of activities under Student Forum
- Preparation for NAAC visit
- Review of T & P activities.
- Conduction of Student Satisfaction Survey
- Feedback from stakeholders
- MOU with EduSkills Foundation for Industry centre of Excellence
- Uploading of RTM Nagpur University Academic audit information
- Submission of NIRF information
- Submission of 2(f) proposal to UGC through RTM Nagpur University
- AICTE portal information uploading for merger of Priyadarshini polytechnic, increase in intake of CSE and closure of M.Tech courses,



Dr. (Mrs). A. R. Chaudhari

(IQAC Coordinator)

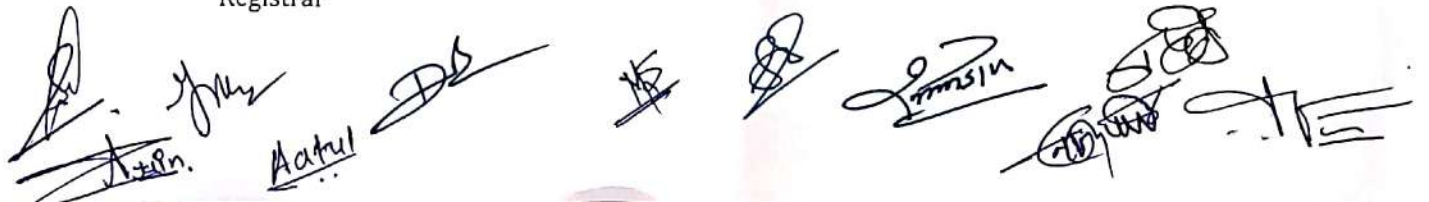
Copy to:

Principal and Chairperson IQAC

All HOD (CSE/IT/EN/EC/CIVIL/MECH)

All IQAC committee members

Registrar



Lokmanya Tilak Jankalyan Shikshan Sanstha's
PRIYADARSHINI BHAGWATI COLLEGE OF ENGINEERING

Internal Quality Assurance Cell

Academic Session 2023-24

Meeting No. 2

Minutes of Meeting

Meeting of members of IQAC Committee was held under the Chairmanship of Principal Dr.N.K.Choudhari to discuss the various administrative, academic, co-curricular and extra curricular activities for quality enhancement of teachers and students.

Date: 23rd November 2023

Time: 2.00 pm

Venue: IQAC Room, First Floor

Meeting was attended by the following members:

Sr No	Category	Name	Designation
1	Management	Shri Abhijeet Deshmukh, Director, Lokmanya Tilak Jankalyan Shikshan Sanstha, Nagpur	Member
2	Principal	Dr. N. K. Choudhari	Chairperson
3	Employer	Mr. Somil Deshmukh, Technology Specialist TCS, Nagpur	Member
4	Alumni	Mr. Atul Palandurkar, Ancyber Pvt Ltd., Pune.	Member
5	Student	Mr. Anant Jain	Member
6	Teachers	Dr. M. S. Chaudhari, HoD, IT	Member
7		Mr. S. M. Pimpalgaonkar, HoD, Mech	Member
8		Dr. R. N. Patil, HoD, Civil	Member
9		Dr. (Ms.) D M Kate, HoD, EC	Member
10		Mr. K. N .Hande, HoD, CSE	Member
11		Dr. P. M. Palkar, Training and Placement officer	Member
12		Ms. U. V. Gaikwad, Asstt. Prof.	Member
13		Dr. S. P. Daf, Asstt. Prof.	Member
14	Administration	Mr. S. Khedikar, Registrar	Member
15	Coordinator	Dr. Mrs. A. R. Chaudhari, Dean Academics	Coordinator

Agenda for the meeting:

- Approval of minutes of meeting held on 15/06/2023 and action taken report
- Submission of SSR
- Conduction of AMRUTUM annual social gathering
- Organization of Conference /STTP/FDP
- Conduction of activities under Student Forum
- Preparation for NAAC visit
- Review of T &P activities.
- Conduction of Student Satisfaction Survey
- Feedback from stakeholders
- MOU with EduSkills Foundation for Industry centre of Excellence
- Uploading of RTM Nagpur University Academic audit information
- Submission of NIRF information
- Submission of 2(f) proposal to UGC through RTM Nagpur University
- AICTE portal information uploading for merger of Priyadarshini polytechnic, increase in intake of CSE and closure of M.Tech courses,

The following points were discussed in the meeting and necessary steps are proposed for effective implementation:

1. Minutes of previous meeting held on 15/06/2023 was approved by all the members. The IQAC Coordinator presented the action taken report.
2. IQAC coordinator Dr. (Mrs.) A. R. Chaudhari briefed about the uploading of SSR data on NAAC portal and also stated the last date for submission of SSR is 25th November 2023
3. It has been decided to conduct AMRUTUM annual social gathering in the month of January/ February 2024..
4. All heads of the department encouraged to organize Conference /STTP/FDP/ Workshop/seminars for faculty and students
5. As per our routine practice Student Forum is formed at Department level. The heads and faculty members are encouraged to organize various co curricular, extra curricular , sports and cultural activities at department and college level.
6. As the last date of submission of SSR is 25th November 2023 it is expected that the NAAC peer team visit may be in the month of Jan/Feb 2024. The NAAC coordinator, Co-coordinator, criteria Incharges, heads, centralize cell incharges, registrar and librarian were asked to start preparation accordingly.

7 .The review of various T & P activities conducted has been taken. The T & P coordinator Dr. P. M. Palkar has been asked to conduct more activities for the students to enhance their Aptitude skill, Communication skill, Group Discussion etc so as to make them campus ready. The Campus Recruitment training of 100Hrs.has been conducted during 30th March to 25th August 2023 by Ownprep company.Total 135 students of third year completed CRT.

8.Students satisfaction survey to be conducted online through ERP. All heads must ensure the entry of student attendance on ERP portal for conduction of SSS.

12. The heads of all department should collect feedback from various stakeholders such as students, teachers, alumni, employers and parents in the prescribed formats/ ERP.

13. It has been unanimously decided to sign MOU with EduSkills Foundation for Industry centre of Excellence in the month of December 2023

14. The academic audit information has to be uploaded on RTM Nagpur University portal on or before 31st Dec 2023.The responsibility has been given to Dr,R.A.Nandanwar and Ms.S.A.Bhande.


15. The NIRF information has to be uploaded on the portal.The responsibility has been given to Dr,R.A.Nandanwar.


16.As the college is planning to get autonomous status after NAAC cycle 2 peer team visit ,it is mandatory to get 2f status from UGC. Hence it has been decided to apply for 2f status to UGC through RTM Nagpur University.The responsibility has been given to Ms.S.A.Bhande.

17.As per the guidelines of management it has been decided for merger of Priyadarshini polytechnic, increase in intake of CSE and closure of M.Tech courses from academic session 2024-25. The relevant information is to be uploaded on AICTE portal.

Principal Dr.N.K.Choudhari concluded the session and stressed on the need of various measures for quality improvement.The meeting ended with a formal vote of thanks proposed by IQAC coordinator Dr.(Mrs.)A.R.Chaudhari.

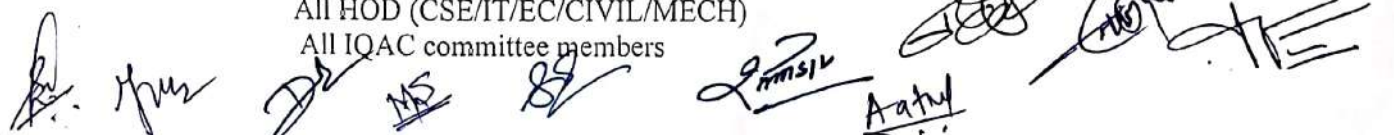
Prepared and circulated by


Dr.N.K.Choudhari
Principal & IQAC Chairperson
Principal
Priyadarshini Bhagwati College of Engg
Umred Road, Nagpur.


Dr. Mrs. A. R. Chaudhari
IQAC Coordinator
Priyadarshini Bhagwati College of Engg.
Umred Road, Nagpur.

Copy to:

All HOD (CSE/IT/EC/CIVIL/MECH)
All IQAC committee members



Lokmanya Tilak Jankalyan Shikshan Sanstha's
PRIYADARSHINI BHAGWATI COLLEGE OF ENGINEERING

Internal Quality Assurance Cell
Academic Session 2023-2024
Action Taken Report
Minutes of Meeting dated 23/11/2023

Agenda	Action Taken
Approval of minutes of meeting held on 15/06/2023 and action taken report	Minutes of previous meeting held on 15/06/2023 was approved by all the members. The IQAC Coordinator presented the action taken report.
Submission of SSR	SSR has been submitted on 25 th November 2023 on NAAC portal.
Conduction of AMRUTUM annual social gathering	It has been decided to conduct AMRUTUM annual social gathering in the first week of february 2024. The responsibility has been given to Dr. M. S. Chaudhari
Organization of Conference /STTP/FDP	Heads and Faculty members were encouraged to submit the proposal for Organization of Conference /STTP/FDP/ Workshop/ Seminars.
Conduction of activities under Student Forum	Various co curricular, extra curricular sports and cultural activities were conducted by student forum of different department. Wallmazine has been inaugurated in few departments.
Preparation for NAAC visit	All departments, admin office, Library has started preparation for NAAC peer team visit, The responsibility for various displays in departments and at central level has been given to Mr. A. N. Burile, Assistant Prof. in Civil Engineering.
Review of T &P activities.	The T & P coordinator Dr.P.M. Palkar has conducted various activities for the students to enhance their Aptitude skill, Communication skill, Group Discussion etc so as to make them campus ready. The Campus Recruitment training of 100Hrs. has been conducted during 30 th March to 25 th August 2023 by Ownprep company. Total 135 students of third year completed CRT. MOUs with various organization has been signed up for skill enhancement and student innovation.
Conduction of Student Satisfaction Survey	The Student Satisfaction Survey was conducted through ERP.

Feedback from stakeholders	The heads of all department collected Feedback from various stakeholders such as students, teachers, alumni, employers and parents in the prescribed formats/ ERP.
MOU with EduSkills Foundation for Industry centre of Excellence	The MOU with EduSkills Foundation for Industry centre of Excellence has been signed up on 19 th December 2023. Various activities like FDPs, Support Sessions on Internship, Virtual Internship program has been conducted.
Uploading of RTM Nagpur University Academic audit information	The Academic Audit information has been uploaded and submitted on RTM Nagpur University 30 th Dec. 2023.
Submission of NIRF information	Dr.(Ms.) R. A. Nandanwar, Coordinator First Year has uploaded data on NIRF portal and submitted on 16/01/2024.
Submission of 2(f) proposal to UGC through RTM Nagpur University	College has Submitted 2(f) proposal to RTM Nagpur University on 29 th Nov. 2023 which was forwarded to UGC by RTM Nagpur University dated 08/12/2023.
AICTE portal information uploading for merger of Priyadarshini polytechnic, increase in intake of CSE and closure of M.Tech courses.	Information uploaded on AICTE portal for merger of Priyadarshini polytechnic, for increase in intake of CSE and closure of M.Tech courses successfully.



Dr.N.K.Choudhari
Principal & IQAC Chairperson
Principal
Priyadarshini Bhagwati College of Engg.
Umred Road, Nagpur.



Dr. Mrs. A. R. Chaudhari
IOAC Coordinator
IQAC Coordinator
Priyadarshini Bhagwati College of Engg.
Umred Road, Nagpur,